

REQUEST TO DECLARE OR CHANGE A MAJOR

RECORDS OFFICE
Norwalk Community College

CHANGE EFFECTIVE Fall 2012

COMPLETE STEPS 1 – 4 BELOW

STEP 1 - FILL IN THE INFORMATION BELOW

VETERAN? _____ Yes _____ No

STUDENT I.D. #: @ _____ DATE OF BIRTH _____

NAME: _____
LAST FIRST MI

TELEPHONE NUMBER: (_____) _____ E-MAIL ADDRESS: _____

STEP 2 - SELECT A MAJOR AND CODE FROM THE BACK OF THE PAGE AFTER TALKING WITH AN ADVISOR/COUNSELOR.

MAJOR SELECTED: _____ MAJOR CODE: _____

Or I WANT MY MAJOR TO BE ONE OF THE FOLLOWING. CIRCLE YOUR SELECTION.

- * HONORS PROGRAM
- * LEGAL ASSISTANT
- * MEDICAL ASSISTANT
- * MEDICAL OFFICE MGMT
- * NURSING
- * PHYSICAL THERAPIST ASST
- * RESPIRATORY CARE

These are selective admission programs. Students can request these majors, but must talk with an Admissions Counselor about requirements for admission. Admission is not automatic. Please see an Admissions Counselor (Room E106) for details.

FOR SELECTIVE ADMISSION PROGRAM COORDINATOR USE ONLY:

_____ THIS STUDENT IS ELIGIBLE TO ENROLL IN THE SELECTIVE ADMISSION MAJOR LISTED ABOVE.
_____ HOLD FOR CONSIDERATION DATE _____
COORDINATOR'S NAME AND SIGNATURE _____

STEP 3 - Continuing Students: If you are declaring a major for the first time, you must provide the records office with proof of high school graduation or G.E.D. and proof of immunization (if not previously submitted) in order for your major to be declared.

New Students: Provide the admissions office with proof of high school graduation or G.E.D. and proof of immunization.

Returning Students: If you are returning to the college after a two year absence, go to the Admissions Office for readmission.

ATTACHED IS PROOF OF HIGH SCHOOL GRADUATION or G.E.D. and/or PROOF OF IMMUNIZATION. I AM DECLARING A MAJOR FOR THE FIRST TIME – This proof is required for first-time declarations of majors if not previously submitted.

STEP 4 - Return the form: New and Readmit students–Admissions Office (E106) / Continuing students–Records Office (E102)

STUDENT SIGNATURE _____ DATE _____

FOR OFFICE USE ONLY – Please check appropriate boxes below to verify compliance:

D1 COURSE HISTORY / CURRENT CREDIT PRIORITY 1 STATUS CHECKED – READMISSION NOT REQUIRED _____
IMMUNIZATION COMPLIANCE REQUIRED – GOAIMMU VERIFIED _____
IF CURRENTLY NON-DEGREE (DZ99), PROOF OF HIGH SCHOOL COMPLETION OR G.E.D. IS REQUIRED – SOAHSCH VERIFIED _____
IF A STUDENT IS CHANGING A PREVIOUS MAJOR, PROOF OF HIGH SCHOOL IS NOT REQUIRED – SGASTDN OR SFAREGS CURRICULA VERIFIED _____
VETERAN - COPY TO CHRIS DECEW _____
KEYED IN BY _____ DATE _____

To declare or change a major to the Accounting ((DJ05), Art-Graphic Design (DJ83) or Legal Assistant (DJ88) Certificate programs, a student must already have an Associate's or Bachelor's degree. DEGREE DETAIL VERIFIED IN SOAPCOL _____

MAJOR CODES

PLEASE USE THE APPROPRIATE CODE BELOW TO DESIGNATE YOUR CHOICE OF MAJOR.

★ Applicants will not be entered into a major unless their Immunization Requirement is satisfied. ★

A S S O C I A T E D E G R E E P R O G R A M S

MAJOR	Major Code
Allied Health	
Medical Office Mgmt - (Administrative)*	DA10
Medical Office Mgmt - (Clinical)*	DA11
Nursing*	DF30
Physical Therapist Assistant*	DB94
Respiratory Care*	DB77
Art, Architecture, & Design	
Design for the Web	DA02
Interior Design	DA05
Architectural Engineering Technology	DA22
Graphic Design	DA45
Construction Technology	DA98
Studio Art	DB40
Fine Arts	DB42
Business	
Accounting - Career	DA07
Accounting - Transfer	DA09
Business Administration (Transfer)	DA67
Hotel & Lodging Management	DB34
Insurance & Financial Services	DA08
Legal Assistant*	DB53
Management – (Career)	DB61
Management – (Marketing)	DB62
Restaurant / Food Service Management	DB16
Computer Science	
Computer Science	DA12
Computer Security	DB92

MAJOR	Major Code
Education & Social Science	
Criminal Justice - Investigation	DB02
Criminal Justice - Juvenile Justice	DB03
Criminal Justice - Science	DB05
Early Childhood Education - Career	DB11
Early Childhood Education - Transfer	DB12
Exercise Science	DB93
Human Services - Career	DB35
Human Services - Transfer	DB36
Rec./Leisure Studies - Leadership Emphasis	DB75
Rec./Leisure Studies - Therapeutic Emphasis	DB76
Engineering & Technology	
Engineering Science	DB14
General Studies	
	DB31
Honors Program*	
	DB33
Liberal Arts & Sciences - Communication Arts	
Journalism - Option	DB89
Media Studies - Option	DB91
TV Production - Option	DB90
Liberal Arts & Sciences - Concentrations	
Foreign Language	DB07
Liberal Arts Transfer	DB54
Psychology	DB00
Science & Mathematics	DB46
Women's Studies	DB01

C E R T I F I C A T E P R O G R A M S

MAJOR	Major Code
Allied Health	
Health Careers Pathways – (Can only be added as a 2 nd major) (1 st major must be General Studies)	DK55 Secondary Program
Health Office Information Specialist	DJ84
Medical Assistant*	DJ70
Art, Architecture, & Design	
Building Efficiency & Sustainable Tech.	DJ90
Graphic Design#	DJ83
Computer Science	
Networking	DK05
Programming / Visual Basic	DJ02
Relational Database	DK02
Small Business Computer Applications	DJ04
Web Developer	DK06

MAJOR	Major Code
Accounting#	DJ05
Archaeology as an Avocation	DJ20
Child Development Assoc. Credential	DK07
Culinary Arts	DJ77
Early Childhood - Administrative	DJ50
Early Childhood Education	DJ89
English as a Second Language	DJ81
Gerontology	DK03
Legal Assistant*#	DJ88
Mental Health	DJ15
Recreation & Leisure Studies	DJ37

* Denotes Selective Admissions Program with limited enrollment. Consult the college catalog for specific admission requirements and deadlines.
Open only to students who have an Associate's or Bachelor's degree.